



VILLAGE OF MANLIUS  
PARKS & RECREATION DEPARTMENT  
**AMPHITHEATER PERMIT**

Application Date: \_\_\_\_\_

Subject to all conditions and terms contained herein the Village of Manlius Parks & Recreation hereby grants the following:

DATE & TIME OF EVENT: \_\_\_\_\_

NAME: \_\_\_\_\_ REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

1. A detailed description of the actual event and promotional plans will be provided to the Recreation Department no later than thirty days prior to the event.
2. Event must conclude by 10:00 PM.
3. The representative will provide at their expense any personnel that may be considered necessary by the Recreation Department for the operation of contract event. Such personnel could include parking attendants and clean-up people.
4. No alcohol or drugs are permitted.
5. Representative will not permit handbills or flyers to be put on Village property or cars, or distributed to public in attendance of event, unless flyers are song sheets etc. pertaining to program.
6. The permit holder will be held responsible for cleanup and damage done to area and facilities which occurred during event.
7. The Recreation Department expressly reserves the right to cancel or postpone any scheduled event where in its opinion there exists factors that may jeopardize the public and/or facilities involved; and reserves the right to exercise any controls over the event which are felt to be in the public interest.

INSURANCE CARRIER: \_\_\_\_\_

I acknowledge that I have read, understand and agree to comply with the above conditions.

Signature & address of person making application: \_\_\_\_\_

Village of Manlius approval: \_\_\_\_\_

Recreation Department: \_\_\_\_\_

On-site person in charge of event:

Event type & description:

Name: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Date of event: \_\_\_\_\_

Type of Music: \_\_\_\_\_

Time of event: \_\_\_\_\_

Amplifier Wattage: \_\_\_\_\_

Departure time: \_\_\_\_\_

Special Requirements: \_\_\_\_\_