

BLOCK PARTY POLICY

VILLAGE OF MANLIUS
ONE ARKIE ALBANESE AVENUE
MANLIUS, NY 13104

1. A village resident, who is at least 18 years old, may request permission to block a street for purposes of a block or neighborhood event by letter to the Village Board of Trustees. The letter should contain the name and address of the applicant and the date, time and location of the proposed street closing.
2. The application should be submitted to the Village Clerk at least one month in advance of the event.
3. The Board may grant or deny the application based upon consideration of all factors, including protection of the health and safety of village residents and the impact on traffic flow in the affected area. In the event the Board determines to allow the application, it may require the applicant to meet site specific requirements relating to health, safety and traffic flow, and particularly relating to access of emergency vehicles and services to the blocked area.
4. No mechanical rides, pony rides, dunking machines or bouncing devices may be operated on the street or village right of way.
5. The applicant shall give at least a two weeks written notice to all residents who live on the street to be blocked.
6. The applicant shall request the barricades from DPW, and be solely responsible for coordinating the same with DPW in advance. These arrangements may be made by contacting DPW at 682-7634. DPW may provide drop-off and pick-up of the barricades.
7. The applicant shall make arrangements to quickly move the barriers in the event emergency vehicles need access to the blocked street. In addition, any activities on the blocked street during the party must be planned in such a way as to allow ready access to the area by emergency vehicles.
8. Upon approval of the event by the Village Board, the Clerk/Treasurer shall inform the Police and Fire Departments of the location, date and time of approved street closing.
9. Residents of the blocked street must be allowed space for ingress and egress at all times during the event.
10. No alcoholic beverages may be served in the street or upon a public sidewalk, highway, parking lot, park or any other public lands, except as allowed by law. All other state and federal laws and municipal ordinances, including noise restrictions, shall be observed.
11. Only one street shall be closed at a time for a distance of no more than one block as designated by the Board.
12. The event shall be concluded by no later than 10:00PM.
13. At the conclusion of the event, the applicant shall remove any garbage, litter, and debris, and return the area to its condition prior to the event. Cleanup must be completed within 12 hours after the conclusion of the event. In the event that the area is not properly cleaned to the satisfaction of the Superintendent of the DPW, the Superintendent upon consultation with the Mayor may direct village staff to clean up the area. In this circumstance, the applicant shall be charged a cleanup fee in the amount of \$250.00.
14. Failure to comply with this policy may subject the applicant to personal liability for any claims, damages and harm which may arise as a result of such failure.