

**THE VILLAGE OF MANLIUS
BOARD OF TRUSTEES
January 12, 2010**

PRESENT:

Mayor Serafin, Trustees Abdo-Rott, Hopkinson, McGrew, Miner, Krouse

OTHERS:

Village Attorney Jeff Brown, Recreation Director Jim Rauli, Clerk Treasurer Lisa DeVona, Chief Whorrall, Bob Bennett, David Haase, Ray Dill, Charles White, Barton & Loguidice, P.C., DPW Superintendent John Maher, John Zych, Eagle Bulletin, Code Enforcement Officer David Tessier, Michael Pfeiffer, Paul Lane, Sue Carroll, Matt Hodinger

EXCUSED:

One Vacant Trustee Position

The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited and Mayor Serafin welcomed those present and wished everyone a happy new year.

APPOINTMENT

Mayor Serafin appointed Paul Lane, 4613 Brookhill Drive North, to the vacant Trustee position effective January 12, 2010 and introduced him to the board and department heads present at the meeting.

MEETING MINUTES

Trustee McGrew made a motion, seconded by Trustee Hopkinson to approve the meeting minutes dated November 24, 2009 as amended. Motion carried; 6-0.

Trustee McGrew made a motion, seconded by Trustee Hopkinson to approve the meeting minutes dated December 8, 2009 as amended. Motion carried; 6-0.

Trustee McGrew made a motion, seconded by Trustee Abdo-Rott to approve the meeting minutes dated December 22, 2009 as submitted. Motion carried; 6-0.

REQUISITIONS

Clerk's Office

Laura Peschel – Town & County Real Property Taxes on village owned properties;
Cost: \$1721.45.

FIRE/EMS

New Dimension – Installation Dinner appreciation handouts; Cost: \$2455.25
New Dimension – Top Responder Awards – Installation Dinner; Cost: \$2239.00
Physio Control – 6 Infant/Child Reduced Energy Defib Electrodes; Cost: \$708.00
Nye Automotive Group – Exhaust System Chiefs vehicle; Cost: \$691.52
American Test Center – Annual Ladder Testing – (1 aerial, 17 ground); Cost: \$1252.00

Garam Group – 9.75 hours – system engineering; Cost: \$1218.75
Firehouse Decals – 200 Custom Manlius Fire Decals; Cost: \$900.00
Doug Mapstone – Replace timer & wiring; install new outlet with timer; Cost: \$585.02
Har-Rob Fire Apparatus – Additional cost for repairs to Engine 1 & Engine 3. Original Requisition Cost \$4325.26. Additional cost: \$1556.00

DPW

Doug Mapstone – Repair a/c units in village centre; Cost: \$571.08

A discussion took place regarding the procurement policy. The board asked the Clerk to update the existing requisition form and add the current Procurement Policy Guidelines.

Trustee Hopkinson made a motion, seconded by Trustee McGrew to approve the requisitions submitted. Motion carried; 5-1. Trustees Krouse, Abdo-Rott, Hopkinson, McGrew, yes. Trustee Miner; no.

ABSTRACT

Trustee Hopkinson made a motion, seconded by Trustee McGrew to approve the Abstract dated December 31, 2009 in the amount of \$22,682.26. Motion carried; 6-0.

Trustee McGrew made a motion, seconded by Trustee Krouse to approve the Abstract dated January 17, 2010 in the amount of \$75,917.98. Motion carried; 6-0.

ENGINEER’S REPORT

Charles White, Barton & Loguidice gave the following report:

1. Westfield Drive Sanitary Trunk Sewer Rehabilitation – inspected on January 4th and issued a Notice of Substantial Completion. Final payment will likely be delayed until spring 2010 following satisfactory completion of the punch list.
2. Verizon Wireless proposed site plan for the cell tower.
3. DEC Dam Safety Annual Certification for Glencliffe Road Detention Basin Dam and Edwards Falls Dam will be completed and filed by January 31, 2010. The annual certification is the first of a series of upcoming requirements that the NYSDEC has identified to maintain regulatory compliance for your facilities. An emergency action plan prepared by a professional engineer must be submitted to DEC by August 29, 2010.
4. Edward Fall’s Dam – A discussion took place regarding carbon credits and the possibility of obtaining funding through NYSERTA. Trustee Hopkinson stated he would like to move forward with negotiations for the transfer of property to Mr. Oot.
5. Drainage inspection report for SECNY; original intent is that the drainage system would become part of the village infrastructure.

CODE ENFORCEMENT REPORT

David Tessier gave the following report:

1. James Walker, owner of 7650 Highbridge Road has applied for a demolition permit.
2. Fire call at the 8 Cent Bottle & Can Return as a result of a propane heater. Propane heater has been removed and they are using electric heat.
3. Continue to remove illegal signs from poles, guide rails, traffic signs, and street corners. There should be no temporary (A-Frame) signs on display from October 15th – April 15th.
4. Manlius Mart directory sign frame is in place which should eliminate the need for temporary signs at this location.
5. SECNY Credit Union signs were not built according to the Planning Board approval. They plan to make changes to both signs, and will return to the Planning Board by February 1st to discuss the details and a second free-standing sign on West Pleasant Street.

WATER ENVIRONMENT PROTECTION AGREEMENT

Trustee Miner made a motion, seconded by Trustee Krouse to authorize the Mayor to execute the following amendment to Contract Number 35409:

“The County of Onondaga and Village of Manlius, at One Arkie Albanese Avenue, Manlius, NY 13104, agree that Contract numbered 35409 is hereby amended such that the term under contract number 35409 is hereby extended from 10 January 2010 through 31 December 2013. In all other respects, Contract numbered 35409, as amended is hereby ratified and confirmed except as herein amended.”

Motion carried; 6-0.

INTERMUNICIPAL STORMWATER COALITION

Trustee Miner made a motion, seconded by Trustee McGrew to authorize the Mayor to enter into agreement for the Creation of and Participation in the Central New York Intermunicipal Stormwater Coalition subject to attorney review and approval. Motion carried; 6-0.

RECREATION REPORT

Jim Raulli thanked the Mayor, Board of Trustees, Fire and DPW for their help and support during the Ski & Skate sale and Holiday Tree Lighting event.

Mr. Raulli gave the following update:

1. 138 children called to talk with “Santa” this year.
2. New website is complete and on-line with current events.

3. Parks & Recreation Committee – held our first meeting of the new year; some new committee members and Deputy Clerk Ilacqua attends and records the minutes.
4. Thirty day free trial for the Kyocera Multi-purpose copier will expire and vendor is looking to sign the lease. Village staff is happy with the performance.

COPIER AGREEMENT – Kyocera Taskalpha 300ci

Trustee McGrew made a motion, seconded by Trustee Abdo-Rott to approve the Lease Agreement with Upstate Office Equipment for \$207.00 for 48 months for a Taskalpha 300ci Multi-Functional copier unit. Motion carried; 6-0.

DPW REPORT

Superintendent John Maher gave the following report:

- Plowing & Salting roads (12 days of some accumulation of snow), sidewalks, maintaining parking lots, and equipment (replaced front plow on F450 w/ new 9' Fisher straight blade)
- Christmas tree pick - up
- Holiday decoration take down
- Met w/ National Grid on building lighting improvement grant
- New Village Center boiler install has started
- Village Clerk / Treasurer's office was painted
- Union Negotiations

Night Shift:

This year the night shift will be staffed by one (1) PWMW & one (1) Labor II with the goal this year of cutting back on the amount of trucks put on the road to both plow and salt streets. The main focus of the night shift is snow removal and plow equipment cleaning and maintenance. Secondary to snow removal operations and keeping the roads and sidewalks safe is maintenance projects. Proposed projects for the night crew when not involved in snow removal are as follows.

- Identify street lights repairs throughout Village and parking lots, initiate repairs. (approx. 3 days)
- Install used stack washer & dryer at DPW Garage (approx. 1 day)
- Patch and paint Village Center halls, ceilings, board room and Mayors Office (approx 3 weeks)
- Patch and paint DPW main garage walls, break room walls, two restrooms and one office space. (approx 2 weeks)
- Refurbish Mill Run Park and Recreation Center picnic tables(approx 2 weeks)

Manlius Mart Drain Structure:

- 1.) Project start date weather permitting end of April beginning of May, after asphalt batch plant opens

- 2.) Project duration 3 days with 3 DPW workers beside myself, Cost if we rent an excavator \$1000 per wk, cost to rent or build a shoring trench box for the drain structure \$500 per wk
- 3.) Call in NYS Dig Safe request.
- 4.) Because of the depth and width of the hole required (10'-12' deep) to receive a precast concrete drain structure that is 8' in diameter and 8' deep my recommendation is to have the contractor who set the other basin do the excavating and drain structure placement in the hole. Cost \$2000. The liability is not worth the cost savings for digging the hole and setting the structure. DPW can provide manpower for the removal of excavated material and trucking of all backfill material, we can set the cover and grate, and do the asphalt and landscape restoration, which will lower the Village's overall cost.

Trustee Abdo-Rott thanked the department for doing a good job over the holiday season months.

Trustee McGrew stated he was not in favor of the night shift; over the past two years he doesn't feel it has gone well.

Trustee Miner made a motion, seconded by Trustee Krouse to approve a 3:00am to 11:30am night shift using existing employees and no promotions. Motion carried; 5-1. Trustee McGrew voting no.

FIRE DEPARTMENT

Chief Whorrall announced the department has finished interviewing candidates from the county personnel listing and have three new hires to present to the board; David Kreis and Greg DeBrita to fill the open full time positions and Christina Packard to fill the part-time position.

Trustee Krouse made a motion, seconded by Trustee Abdo-Rott to hire David Kreis as a full-time Fire Fighter/EMT; Greg DeBrita as full-time Fire Fighter/EMT; and Christina Packard as a part-time Fire Fighter/EMT effective February 1, 2010. Motion carried; 6-0.

TRUSTEE REPORT

Trustee Miner – No report.

Trustee McGrew – announced the ZBA approved the second sign application for Saucy Swan.

Trustee Abdo-Rott – gave an update regarding the Swan Pond RFP; Mayor Serafin, Jim Raulli and Trustee Abdo-Rott have reviewed the proposals and have scheduled interviews with the bidders.

Trustee Hopkinson – Consolidation committee will meet on January 19, 2010 at 7am to discuss the revisions made to the RFP.

SPECIAL ELECTION POLLING PLACE

Trustee Minder made a motion, seconded by Trustee McGrew to hold the Village Special Election on March 16, 2010 in Village Centre Auditorium from 6:00am to 9:00pm. Motion carried; 6-0.

EXECUTIVE SESSION

Trustee McGrew made a motion, seconded by Trustee Krouse to enter into executive session for discussion regarding union negotiations. Motion carried; 6-0.

Mayor Serafin adjourned to executive session at 10:30pm.

Trustee Miner made a motion, seconded by Trustee Krouse to enter into regular session at 11:10pm. Motion carried; 6-0.

Trustee Abdo-Rott made a motion, seconded by Trustee Miner to adjourn the meeting. Motion carried; 6-0.

Mayor Serafin adjourned the meeting at 11:15pm.

Respectfully submitted by,

Lisa DeVona
Clerk Treasurer